

West Ossipee Fire Commissioners Meeting
West Ossipee Central Station
Sunday, September 13, 2009

Commissioners Present: Joseph Goss, Henry Ela, Paul Jay
Others Present: Chief Brad Eldridge, Carl Huddleston, Paul Fornier-Accu-Temp, Jim Hurd-Up Country Plumbing
Minutes Taken By: Marilyn Bolduc

Commissioner Goss called the meeting to order at 8:10 am.

The commissioners reviewed the minutes of the September 6, 2009 meeting. A motion was made to accept the minutes as written; passed 3-0.

Commissioner Goss stated the due to notes written on one of the proposals, the commission rescinded the vote they made at the September 6th meeting via a telephone meeting on the evening of September 6, 2009. To reaffirm the rescinded vote, a motion was made to rescind the vote to award the contract on Jewell Hill Station heating contract that was taken on September 6, 2009. The vote passed 3-0 with Commissioner Goss voting yea, Commissioner Ela voting yea and Commissioner Jay voting yea.

New proposals, identical to the proposals reviewed on September 6th, were presented to the commission. Accu-Temp had faxed their new proposal and Paul Fornier reviewed the proposals and attested it was a true copy. He signed and dated it as confirmation.

Jim Hurd of Up Country Plumbing handed the commission a sealed envelope proposal.

Accu-Temps proposal to install a boiler and radiant heating was for \$27,975.00. Up Country Plumbing proposal to install a boiler and radiant heating was for \$26,795.56.

Commissioner Goss said that the bids will be reviewed by both the commission and the precinct attorney Susan Slack.

Mr. Fornier asked if there had been a advertisement for bids and if there was a spec sheet he could have a copy of. C. Huddleston said there had been no ad, companies had been contacted directly and that there was a spec sheet in the Jewell Hill construction file and he would get him a copy.

Commissioner Goss said if there was any clarification needed, the companies may get calls from Attorney Slack, Chief Eldridge or C. Huddleston.

Mr. Hurd asked if the precinct still had the insurance certificates on file. They are in the file and the precinct does not need additional insurance certificates.

A motion was made to the precinct attorney and the commissioner to review the proposals presented today at the meeting passed 3-0.

A motion was made for the parties reviewing the proposals to have permission to contact Accu-Temp and Up Country Plumbing to clarify information in their proposal, but not to make changes to the proposal, passed 3-0.

A date of Saturday, September 19, 2009, 8:00 am at West Ossipee Central Station was set to announce the awarding of the Jewell Hill heating installation contract.

Mr. Fornier and Mr. Hurd departed the meeting.

Chief Eldridge stated that the old Jewell Hill building is now gone and the new foundation has been backfilled and compacted. J. Cyr will be breaking up the old cement floor on Monday and fill the area to grade. The area will be ready when Morton Building arrives Tuesday morning. Morton wants someone there to check everything and approve it. The check will be ready to give to Morton. When the power was disconnected, PSNH hooked up a temporary service. This saves a reconnection charge later.

Chief Eldridge said they put a strainer in the well at Jewell Hill and pumped it for about 2½ to 3 hours. It recovered within about 3 minutes and the water is clear and cold.

The commission asked about getting the check from the bank. The bank has a copy of the contract with Morton, a copy of the disbursement timeline, a copy of the letter of intent to deliver and a copy of the commissioners meeting minutes approving the payment at the time of delivery.

The commission reviewed a summary of expenses paid so far on the Jewell Hill construction prepared by C. Huddleston. There are areas where there has been savings, but there are expenses that were not discovered until after the construction was started. One big expense that was not revealed in the planning stage was the fee to the Bond Council of \$2,500.00. There are increased costs with J. Cyr due to the delay and increase in material costs of about \$11,300.00. With burning as much of the

demolition materials as possible this amount is down to about \$8,000.00. All cost savings will be sought out during the project.

The day-to-day budget is on an even keel. Money is now coming to the department regularly.

Chief Eldridge has been in contact with Belinda Cullen on the Town Budget Committee. We cannot have our annual precinct meeting in January unless it was voted on as an Article in January 2009. If it was not voted on at the annual precinct meeting, then the precinct will have to hold its annual meeting in March. It was not found to have been voted on in the annual meeting minutes. Belinda will be sending Chief Eldridge information about when the precinct can schedule their annual meeting.

Inspections will be done on Engine 4 on Friday. It needs a drag link, but everything else looks fine. The tower and the rescue have been to Timberline to get quotes for the 2010 budget. They will be looked at by two other body shops so there will be three quotes to look over.

The precinct needs to come up with a bid process for future purchases or construction. Chief Eldridge made the following suggestion: When the proposals are sent into the precinct, they should come in two envelopes. One envelope would be the proposal without any monetary figures. The second envelope would be the same proposal with the monetary figures. Review of the proposals would be with the proposal without any monetary figures so no one is influenced by the money and will just be comparing the product. Once the proposals that meet the specifications and equal product quality are chosen, then the second envelope can be opened to review the total of the proposal.

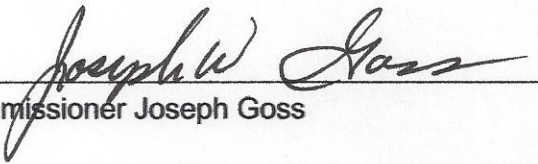
At 8:45 am Commissioner Jay asked if the commission was going to go into executive session. Commissioner Goss said the person requesting the session was not present. Chief Eldridge said the person was in the next room.

At that time, it was brought to the commission's attention that the date on the meeting announcement didn't correspond to the day of the week. It said Sunday, September 12, 2009 not Sunday, September 13, 2009. It was questioned if the meeting would be valid. The commission decided to wait and hold the executive session on Saturday, September 19, 2009. The commission instructed the precinct clerk to check with the precinct attorney to see if this meeting is valid and if they need to repeat the meeting.

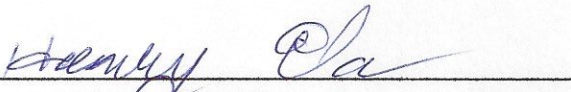
A motion was made and seconded to postpone any additional business until Saturday, September 19, 2009 at 8:00 am and adjourn the meeting.

The meeting was adjourned at 8:49 am.


Approved On: September 19, 2009



Commissioner Joseph Goss



Commissioner Henry Ela



Commissioner Paul Jay