

West Ossipee Fire Precinct Commissioners

Monday, June 15, 2009

Commissioners Present: Joseph Goss, Paul Jay

Others Present: Chief Brad Eldridge, Carl Huddleston, Glenn Tucker, Mellisa Ferland, Attorney Susan Slack

Minutes Taken By: Marilyn Bolduc

The minutes from the June 7, 2009 meeting were reviewed by the commissioners and a motion was made to accept the minutes as written 2-0.

Mail Folder – There was no mail folder.

Manifest – Review of the manifest was put aside until later in the meeting while M. Ferland prepared it.

Commissioner Jay told Attorney Slack that the presentation she prepared for the legislative hearing on the precinct ratification was excellent. It was very concise and the committee did not have any questions after he read the statement. The representative from Woodsville expressed that he wished he'd been informed about the amendment attached to his bill prior to the hearing. Since the amendment did not impact his bill financially, he was okay with it. The bill has passed both the House and the Senate and is now awaiting the Governor's signature. Senator J. Bradley has talked with Governor Lynch about the bill. Chief Eldridge has talked to the governor's office and asked to be notified as soon as any action is taken on the bill. He will then see that a copy of the signed bill is sent immediately to the Bond Council.

Jewell Hill Construction – As soon as the bond for the construction is approved, construction will start on the building.

The bids for the overhead doors and heating have not yet been awarded. C. Huddleston will recheck the quotes to make sure the amounts are still current. Right now the quoted amounts are over the budgeted figures. The quote for the doors was for first quality doors, we may have to downgrade to keep on budget.

Commissioner Jay asked if the contractor, J. Cyr was still owed any money. He is still owed about \$22,000.00 on his second installment payment. As soon as the bond comes through he will be paid.

Commissioner Jay made a motion to go into a non public session at 7:12pm; passed 2-0.

At 8:30pm, the public session was resumed.

Old Business – C. Huddleston asked when the electrical and heating upgrades to Central Station will be done and to which budget line item would the upgrades be charged to. Commissioner Goss said they had budgeted for the charges under Central Station maintenance and when cash flow increased the upgrades would be done.

Commissioner Jay asked if there were any urgent needs for the next four weeks. At this time, the commission is putting a moratorium on spending except for necessary expenditures until cash flow increases. Since the budget is tight, everyone is to follow the purchase order procedure and submit a purchase order to the commissioners for approval.

Chief Eldridge said he'll be setting up a call schedule for EMS personnel. Usually 4-5 EMS personnel respond to calls. He wants to spread out the coverage. Currently the department has 9 medically certified personnel.

Chief Eldridge said he's watching cancelled calls where no equipment is dispatched from the station. Right now calls are up about 30% over the same time last year. Commissioner Goss said it is important to keep expenses under control as the precinct will have a penalty to pay on the TAN of approximately \$5,000.00.

After reviewing some of the line items on the current Profit and Loss Statement from the treasurer, Chief Eldridge said he'll review the invoices that have been paid to be sure they are charged to the proper budget line item.

It was asked when Engine 3 is sold, what happens to the money from the sale? It has to go into the General Fund. At next year's precinct meeting, it can be voted to put the money into another fund by the voters.

Chief Eldridge said that all of the outstanding pagers have been returned. The older broken pagers will not be repaired as it's not cost effective. As he sees it, there is no need to order any supplies or equipment at this time. There are some adaptors and hose nets on order for Engine 4 that will be coming soon.

Commissioner Goss said he needs a list of surplus equipment compiled. He has been contacted by MRI to schedule a meeting with the commission. MRI wants information back 10 years. A

list of equipment inventory is needed, hard items only. They'll be looking for information on purchases: when, why, life expectancy, and why we didn't do a group purchase. A good source of information will be the checkbook.

The next meeting will be on Sunday, July 5, 2009 at Central Station, at 8am.

Commissioner Goss will contact MRI to set an appointment for Sunday, July 12, 2009 at Central Station to meet with all of the commissioners. Time of the meeting is to be determined and posted at a later date.

New Business – Senator Bradley called Chief Eldridge Thursday to report the passage of the bill for ratifying the precinct. Chief Eldridge then called the governor's office last Friday. There has been no communication since. Senator Bradley did tell Governor Lynch that construction workers had been laid off due to the wait for the bond funds. Everything is in place to move quickly once the approval comes. Attorney Slack said she will call the Bond Council so they will have the paperwork ready to go as soon as the bill is signed.

Engine 4 is in operation. There is a small water leak either in a pipe or the overflow. It's not major and Chief Eldridge will have it checked. The radio is in and the truck has man saver bar already on it. The seatbelts need to be updated, but the department has some they can use without purchasing new ones. Hose nets do need to be installed.

M. Ferland presented the manifest which was reviewed and a motion to pay the manifest was passed 2-0.

A motion was made and passed 2-0 to adjourn the meeting at 8:38pm.

Approved On: July 5, 2009

Joseph W Goss
Commissioner Joseph Goss

Henry Ela
Commissioner Henry Ela

Commissioner Paul Jay