West Ossipee Fire Precinct
2013 Budget Work Session
November 19, 2012

Commissioners Present: Paula Moore, Greg Howard, Stanley Brothers
Recorded by: Xann Teryek – Precinct Commissioners' Secretary
Call to Order: Moore called the meeting to order at 6:06 p.m.

2012 Budget Discussions

With money still left in the current budget, Huddleston recommended paving Jewell Hill. He received a $24,900 estimate from Lakes Region Paving. Howard noted that any previous estimates given did not include the new access. Howard stated he thought with money left in the current budget, they could look into a design for a suppression system at Jewell Hill so the installation could come out of 2013 budget. Howard doesn't think paving is a priority.

2013 Budget Discussions

The Commissioners reviewed the 2013 budget line items and the attached budget report represents preliminary numbers.

Huddleston recommended $35,000 for Capital Outlay to include the following:

Exhaust Capture System for Central	$18,000
Hose	$ 6,500
Lockers for Central	$ 3,250
New Pagers	$ 2,500
Portable Radios	$ 1,900

Huddleston looked into supplemental insurance (short term disability inside and outside of fire department duties). This would cost $650 per person/per year, for 26 people this would be a total of $15,100. Huddleston's thought was that the Department would pay for all ($65/month per individual) or perhaps ½ ($32.50/month per individual). Moore thinks this a lot and excessive. Howard stated based on current employee's enrollment in AFLAC, which is very few, he doesn't think they would be interested. Brothers stated that he thinks at Annual Meeting, people may wonder why we are paying for supplemental insurance.

Total proposed 2013 budget $420,320 (includes $20,000 to Capital Reserve)

For next meeting, December 3rd, Howard will prepare budget forms using these numbers to be reviewed before presentation to the Budget Committee.

The Commissioners will meet with the Budget Committee on December 12th.

Motion: by Howard, seconded by Brothers, to approve a proposed operating budget for 2013 of $400,320, with a recommendation for a capital reserve amount of $20,000 for a total of proposed overall appropriation of $420,320. **All in favor, motion passed.**

Public Comments

Steve Moore of West Ossipee stated he was confused about wanting to put a suppression system in at Jewell Hill since there are no offices there. Huddleston explained that when they built Jewell Hill, the state mandated that a suppression system be installed. Previous commissioners decided not to install one. It is something that the state will let slide if they know we were in the process of having one designed and installed. Steve Moore stated that he thinks rather than paying someone to design a system, there are a lot of companies that would be willing to give a bid. He thinks the precinct is spending too much money with Bergeron Technical Services and he suggested putting the design/build out to bid as here is a lot of money to be saved with local contractors willing to bid on and install a suppression system. The Commissioners and Huddleston agreed with Steve Moore.

10. Adjournment

Motion: by Moore, seconded by Howard, to adjourn. **All in favor, motion passed.**

Meeting adjourned at 8:00 p.m.

Approved on 12/3/12

Commissioner Paula Moore

Commissioner Gregory W. Howard

Commissioner Stanley N. Brothers

5:28 PM
11/24/12
Accrual Basis

West Ossipee Fire Precinct
Profit & Loss Budget vs. Actual
January through December 2013

DRAFT

	Jan - Dec 13	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
4130-Executive				
4130-01-Office Supplies	0.00	2,000.00	-2,000.00	0.0%
4130-04 Clerk Salary	0.00	600.00	-600.00	0.0%
4130-06-Secretary Salary	0.00	6,000.00	-6,000.00	0.0%
4130-07-Commissioners Stipends	0.00	3,600.00	-3,600.00	0.0%
4130-08-Postage	0.00	300.00	-300.00	0.0%
4130-10-Precinct Expenses				
4130-10.1 Pre-Emp Screening	0.00	200.00	-200.00	0.0%
Total 4130-10-Precinct Expenses	0.00	200.00	-200.00	0.0%
4130-11-Treasurer Salary	0.00	1,200.00	-1,200.00	0.0%
Total 4130-Executive	0.00	13,900.00	-13,900.00	0.0%
4150-Financial Administration				
0003-Article (2011) Audit	0.00	6,000.00	-6,000.00	0.0%
Total 4150-Financial Administration	0.00	6,000.00	-6,000.00	0.0%
4153-Legal	0.00	2,000.00	-2,000.00	0.0%
4194-General Govt Bldgs				
Central				
4194-01-Heat-Central	0.00	3,500.00	-3,500.00	0.0%
4194-02-Electric-Central	0.00	2,500.00	-2,500.00	0.0%
4194-03-Bldg Maint-Central	0.00	35,000.00	-35,000.00	0.0%
Total Central	0.00	41,000.00	-41,000.00	0.0%
Jewell Hill				
4194-04-Heat-Jewell	0.00	5,000.00	-5,000.00	0.0%
4194-05-Electric-Jewell	0.00	2,000.00	-2,000.00	0.0%
4194-06-Bldg Maint-Jewell	0.00	1,250.00	-1,250.00	0.0%
Total Jewell Hill	0.00	8,250.00	-8,250.00	0.0%
4194-07-Telephone/Internet	0.00	1,400.00	-1,400.00	0.0%
4194-08-Rubbish Removal	0.00	1,200.00	-1,200.00	0.0%
4194-10-Grounds Maintenance	0.00	2,500.00	-2,500.00	0.0%
4194-12-Plowing	0.00	4,870.00	-4,870.00	0.0%
Total 4194-General Govt Bldgs	0.00	59,220.00	-59,220.00	0.0%
4196-Insurance				
4196-01-Worker's Comp	0.00	6,000.00	-6,000.00	0.0%
4196-02-Liability	0.00	4,000.00	-4,000.00	0.0%
4196-04-Short/Long Term	0.00	6,000.00	-6,000.00	0.0%
Total 4196-Insurance	0.00	16,000.00	-16,000.00	0.0%
4220-Fire				
4220-01-Mutual Aid Dues	0.00	4,500.00	-4,500.00	0.0%
4220-02-Payroll	0.00	117,000.00	-117,000.00	0.0%
4220-04-Training	0.00	6,000.00	-6,000.00	0.0%
4220-05-Fuel	0.00	2,000.00	-2,000.00	0.0%

West Ossipee Fire Precinct
Profit & Loss Budget vs. Actual
January through December 2013

	Jan - Dec 13	Budget	$ Over Budget	% of Budget
4220-06-Veh/Equip Maintenance				
4220-06.10-Engine 2	0.00	5,500.00	-5,500.00	0.0%
4220-06.1-Rescue	0.00	10,000.00	-10,000.00	0.0%
4220-06.2-Tower	0.00	20,000.00	-20,000.00	0.0%
4220-06.3-Engine 1	0.00	5,000.00	-5,000.00	0.0%
4220-06.6-Maintenance-Car1	0.00	1,000.00	-1,000.00	0.0%
4220-06.8-Maintenance-Boat	0.00	1,500.00	-1,500.00	0.0%
4220-06.9-Maintenance-ATV	0.00	250.00	-250.00	0.0%
Total 4220-06-Veh/Equip Maintenance	0.00	43,250.00	-43,250.00	0.0%
4220-07-Maintenance-Other Equip				
4220-18-Protective Clothing	0.00	10,000.00	-10,000.00	0.0%
4220-07.2-Maintenance-Sm Equip	0.00	2,000.00	-2,000.00	0.0%
4220-07.3-Maint-Communications	0.00	1,000.00	-1,000.00	0.0%
4220-07.4-Maint Protective Gear	0.00	1,000.00	-1,000.00	0.0%
4220-07.5-Tools&Supplies	0.00	3,000.00	-3,000.00	0.0%
Total 4220-07-Maintenance-Other Equip	0.00	17,000.00	-17,000.00	0.0%
4220-08-Uniforms	0.00	2,000.00	-2,000.00	0.0%
4220-09-EMS Supplies	0.00	1,000.00	-1,000.00	0.0%
4220-10-Subscriptions	0.00	2,400.00	-2,400.00	0.0%
4220-11-Fire Prevention/Promoti	0.00	100.00	-100.00	0.0%
4220-14-Forestry	0.00	2,000.00	-2,000.00	0.0%
4220-15-Hydrants	0.00	100.00	-100.00	0.0%
4220-17-FF Health & Safety	0.00	1,250.00	-1,250.00	0.0%
Total 4220-Fire	0.00	198,600.00	-198,600.00	0.0%
4316-Street Lighting	0.00	600.00	-600.00	0.0%
4902-Capital Outlay	0.00	35,000.00	-35,000.00	0.0%
Total Expense	0.00	331,320.00	-331,320.00	0.0%
Net Ordinary Income	0.00	-331,320.00	331,320.00	0.0%
Other Income/Expense				
Other Expense				
Equipment Lease	0.00	34,000.00	-34,000.00	0.0%
Bond Interest	0.00	9,183.00	-9,183.00	0.0%
Bond Principal	0.00	32,000.00	-32,000.00	0.0%
Total Other Expense	0.00	75,183.00	-75,183.00	0.0%
Net Other Income	0.00	-75,183.00	75,183.00	0.0%
Net Income	**0.00**	**-406,503.00**	**406,503.00**	**0.0%**